

**MINUTES OF THE MEETING  
TAYLOR LAKE VILLAGE PLANNING AND ZONING COMMISSION  
TUESDAY, JANUARY 7, 2020**

**On Tuesday, January 7, 2020 at 7:30 P.M., the Planning and Zoning Commission of the City of Taylor Lake Village met in the Council Chambers at Taylor Lake Village City Hall at 500 Kirby Road, Taylor Lake Village Texas, 77586 and took action with respect to the following:**

**1.0 CALL TO ORDER AT 7:30 P.M. AND ROLL CALL**

Frank McGrath (Chairman)  
Bill Mathisen  
Lorena Briel  
Harvey Burns  
Paul Davis  
Rod Henson  
Leigh Ann Rhodes Zittler

**2.0 MINUTES**

**2.1 MOTION TO APPROVE THE MINUTES OF OCTOBER 15, 2019 – Mathisen**

Seconded – Zittler

**ALL IN FAVOR**

**At this time Chair McGrath stated we would address 4.0 New Business of the agenda to be followed by 3.0 Public Comments.**

**4.0 NEW BUSINESS**

**4.1 Discussion regarding the plat for Taylor Lake Place on Academy Lane.**

Chair McGrath thanked fellow Commissioner Zittler for her time spent reviewing the preliminary plat for Taylor Lake Place. The plat is for the property consisting of 30 lots to be developed as a single family residential use under R-3 of the City's Ordinance.

After an extensive discussion and based upon the following motion it was determined that Members Zittler, Briel and McGrath would stay after tonight's meeting and "red mark-up" the presented preliminary plat to comply with the City's Ordinance reflecting several items in order for it to be approved at this meeting and presented to City Council for approval.

**MOTION TO APPROVE THE PRESENTED TAYLOR LAKE PLACE PRELIMINARY PLAT  
UPON THE CONDITION OF THE FOLLOWING ITEMS BEING CORRECTED**

**- Davis**

Seconded - Burns

**ALL IN FAVOR**

1. Reflect a clear ROW of the private roadway of Annapolis Drive extending to NASA 1 (to the South) to common utilities
2. The second paragraph relating to aerial easement - a note reflecting the non-necessity of such easement, where no utilities to individual lots will be above ground
3. Reflect the PUE easement tie-in near L2
4. Reflect at Lot 1 the 25' encroachment into Annapolis Drive at a different location,
5. Current Title Search Report (no later than 30 days old)
6. Letters from all Public Utility Company's
7. Reflect a 10' front building line and easement on all lots
8. Identify and name all reserves and note in the plat title block
9. Land Surveyor block needs to comply with City Ordinance 66-56(4) and note the correct City of Taylor Lake Village
10. Correct municipality typos from Seabrook to Taylor Lake Village
11. Verify accurate metes & bounds description to include: correct acreage size, 461.62 matches written description, and "thence" paragraph seven
12. All Platting Property owners need to be named
13. Note 4 -should reflect 10' easement
14. Dedicated public utility easement allowing tie-in by lots
15. Correct plat date (month and year) and correct year on certification signature blocks
16. Present a descriptive Development Plan Phases of overall project concept that would allow for the residents to embrace the project.

### **3.0 Public Comments**

**3.1** It was confirmed that the City no longer has ownership of any lots on the plat, Danny Taylor has retained ownership of Lot10 (Demolition Permit has been pulled with the city and he will be using the developer's architect) and purchase has been completed regarding ownership of the Annapolis Drive.

### **5.0 Adjournment**

#### **MOTION TO ADJOURN – Mathisen**

Seconded – Henson

**ALL IN FAVOR**

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Frank McGrath, Chairman  
Planning and Zoning Commission

ATTEST:

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Lorena Briel, Member  
Planning and Zoning Commission